



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद
Indian Institute of Information Technology, Allahabad
(A University Established under sec. 3 of ugc Act. 1956 vide Notification No. F. 9-4/99-U. 3 Dated 4/08/2000 of Govt. of India)
(A Centre of Excellence in IT, Established by Govt. of India)
Deoghat, Jhalwa, Allahabad-211012 (U.P.) INDIA

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Ref. No. : IIIT-A/DR(E)/1989/2015
Date: 10th September, 2015

Tender Notice

Sealed tenders are invited under two bid systems for the purchase of **SMF Batteries, Capacitor for 100 KVA UPS System and Buy Back of Old battery** for the Indian Institute of Information Technology, Deoghat, Jhalwa, Allahabad.

The detailed specifications and terms & conditions are given in **Annexure I, II & III**. The "Technical and Commercial Bids" in two separate sealed envelopes addressed to the Deputy Registrar (E), IIIT-Allahabad upto **01/10/2015 at 12:00 Noon**. Tender duly sealed may be dropped in the tender box placed in the office of the Deputy Registrar (E). The technical bid received in prescribed proforma will be opened in the presence of the tenderers, or authorized representatives interested to be present, on **01/10/2015 at 04:00 P.M.** The Financial bids of technically qualified tenderers will only be opened after technical evaluation by the Technical Committee. The representatives should bring the authorization letter from their authorized signatory for attending the process tender opening. The tender document may be obtained on payment of ₹1000/- (One Thousand Only) as tender processing fee from the counter at Jhalwa Campus, Allahabad. It can also be downloaded from the Institute web site www.iiita.ac.in and be submitted alongwith ₹1000/- of tender processing fee in form of DD.

(Dr. Seema Shah)
Deputy Registrar (E)

Copy to:

- Hon'ble Director for kind information.

Annexure-I

Technical Bid

(On letter head of the Firm & in a separately sealed envelope)

PROFORMA FOR APPLICATION

1. Name of the firm :-
2. Address of the firm :-
-
3. Phone Number (With Code):-
4. Proprietor's name: -
5. Address of Proprietor: -
6. Proprietor's Phone No. :- Email:
- 7.Details of the firm:-
 - (a)Date from which the firm is operating: -
 - (b)Turnover of the firm during: - FY 2012-13 (₹).....
FY 2013-14 ₹).....
FY 2014-15 ₹).....

(Please attach documentary evidence)

- (c) PAN No. :-
- (d) TIN No. :-
- (e) Service Tax Registration No. (If any):-.....

8. Tender Processing Fee: An amount of Rs. 1000/- (One Thousand Only) of tender (non refundable) is to be paid cash or DD payable in favour of **Indian Institute of Information Technology Allahabad** payable at **Allahabad**.

8.E.M.D. : The tenders should be accompanied in a form of a **Demand Draft/FDR** or **Bank Guarantee** in favour of **Indian Institute of Information Technology Allahabad** payable at **Allahabad** (Any bid without EMD will not be considered). EMD should be enclosed with the Technical Bid document in a separate envelop. The EMD will be returned to the unsuccessful bidders within 15 days and to the successful bidders after submission of full performance bank guarantee valid beyond 2 months of warranty period.

Amount of EMD as below:

Sl. No	Description	EMD Amount	DD No./FDR Date
1.	Supply of Batteries and Capacitor (100 KVA) for UPS System	₹ 50,000/-	

Annexure-II

Financial Bid

(On letter head of the Firm & in a separately sealed envelope)

Specification of SMF batteries for 100 KVA UPS

SI. No.	Item/Specification	Unit	Qty.	Unit Rate Rs.	Amount Rs.
A. Purchase of Batteries					
1.	Sealed Maintenance Free (SMF) Batteries, 100 AH 12 Volts, ISI Marked	Nos.	256		
	Warranty : Minimum 2 years				
B. Purchase of Capacitor					
1.	a) 600 MFD/ 250V AC Capacitor	Nos.	12		
	b) 4400 MFD/500 V DC capacitor	Nos.	20		
Total- (A+B)					
C. Buy Back of old batteries					
1.	Buy Back offer for old batteries 12 Volts, 100 AH, Make- Panasonic/LC-XA12100NA	Nos.	256		
Subtotal (A+B)-(C)					
Taxes					
Grand Total					

Note: Commercial Bid must be done in this format only.

Signature of the tenderer

Seal of the firm

Annexure-III

Technical Terms and Conditions the Tender

1. Technical specifications in details are to be given with Technical Bid.
2. **Authorization:** The tenderer should be Original Equipment Manufacturer (OEM) or an authorized dealer/reseller of the Equipment and a certificate to this effect should be enclosed with the technical bid.
3. Annual turnover for the last three preceding financial years in the prescribed proforma along with list of valued orders of 50 lakh and above. This is specifically to be mentioned that how many single orders have been completed satisfactory of more than 25 lakhs.
4. Company's/firms profile, legal registrations and income tax clearance certificate should be submitted with the bidding documents.

General Terms and Conditions of the Tender

1. **Bid:** The tenders are to be submitted in two part viz. "**Technical Bid**" and "**Commercial Bid**" in two separate sealed envelopes separately. The commercial bid will be opened only after acceptance of "Technically Bid".
2. Detailed specifications, catalogue of batteries should be provided with the technical bid.
3. **Price Basis:** Rate should be quoted F.O.R. destination at IIIT-A, Doghat, Jhalwa, Allahabad.
4. **Warranty: Warranty period Should be quoted separately.** The supplier will replace the batteries during the warranty period in free of cost at IIIT-Allahabad.
5. **Performance Bank Guarantee:** The performance bank guarantee of 10% will be obtained from successful bidder for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.
6. **Delivery Schedule:** The supply period shall commence from the date of issue of confirm purchase order and completion period may be strictly 05 weeks.
7. If the specification will not conform to the given specification consignment may be refused at the discretion of the Competent Authority.
8. In case ordered specification/model is not available after quoting the rates, higher model shall be supplied without increase in cost and approval of competent authority of Institute may be sought at once.
9. **Payment:** Payment will be made within fifteen day after supply and satisfactory report/installation from users end.
10. **Penalty:** If the supply delayed beyond the stipulated time of completion of supply, penalty of 1% per weeks of total cost may be imposed at the discretion of competent authority. The penalty may be upto 10% of the total cost.
11. **Exemption:** The institute is exempted from custom and excise duty in terms of notification No. 51/96-custom dated 23/07/96 and No. 10/97 -Central Excise dated 01/03/1997 and is an University established under M.H.R.D. Govt. of India. Certificate to this if, required shall be provided by the Institute.

This is to certify that the Indian Institute of Information Technology, Allahabad is imparting Technical Higher Education in the field of Information Technology, established by Ministry of Human Resources Development, Government of India. The Equipment is being purchased only for Research & Teaching purposes and not for manufacturing any item for commercial use.

12. **Transit Permit:** Transit road permit in the prescribe proforma shall be made available by the Institute on the request of the supplier if, required.
13. **Price:** The rates should be quoted in Indian rupees. Only unit prices are to be quoted both in digits and in words. In case of a discrepancy in the two, quoted rates in words will be taken as valid and final.
14. **Taxes:** Trade/Sales tax/VAT or any other tax, duties, levies, freight insurance etc. which has not been mentioned while quoting their rates shall not be paid by the Institute under any circumstances. The firm has to bear all taxes.
15. If the vendor is not able to supply the ordered items completely within the specified period, the EMD/Security Deposit will be forfeited in full. Besides legal action shall be taken separately.
16. If any defect is found in transit it will be the sole responsibility of the supplier to get it corrected and installed as desired by the user.
17. Upon verification/ evaluation / assessment, if in case any information furnished by the Bidder is found to be false / incorrect, their bid shall be summarily rejected and no correspondence on the same shall be entertained. It is the responsibility of bidder to verify the authenticity of any third party document being submitted as part of the eligibility requirements. EMD will be forfeited if any forged or false document is submitted.
18. The quantities included in the tender can be increased or decreased at the discretion of the Director, Indian Institute of Information Technology, Allahabad
19. Each tenderer should clearly specify that the tenderer agrees to abide by the conditions of this tender document on their printed letter head indicating here on Sales Tax Registration, FAX, Email, Telephone numbers, etc.
20. Quoted rate should be valid at least for 60 days.
21. The firm/company's black listed at any stage need not to apply.
22. In view of wide publicity the details are also available on our web site (www.iiita.ac.in) may be seen.
23. Conditional tenders will not be considered in any case. They will be summarily rejected.
24. All pages of the tender documents are to be signed and stamped by the tendering firm.
25. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
26. Director, Indian Institute of Information Technology, Allahabad will be the sole arbitrator of all the dispute and his decision will be binding on both the parties.
27. Director, Indian Institute of Information Technology, Allahabad reserves the right to alter/modify any or all conditions of this tender notice.
28. Quotation should be addressed to Deputy Registrar (E), Indian Institute of Information Technology, Allahabad-211012 (U.P.) India.
29. It is mandatory to mention enquiry reference number, subject, due date contact address etc on your quotation. Incomplete quotation will not be accepted.
30. Kindly quote your email ID and Bank details etc.

31. All disputes are subject to Jurisdiction of Allahabad Courts.

For any query pertaining to this bid correspondence may be addressed to :

Dr. Seema Shah
Deputy Registrar (E)
IIIT-Allahabad, Jhalwa, Campus
Phone : +91 0532-2922051
E-mail: info.purchase@iiita.ac.in

Deputy Registrar (E)

Certified that the information in the proforma is true. I/We agree to the contents of terms & condition of the quotation/tender.